



## Field Package Checklist

Checked By: \_\_\_\_\_

### Job Info

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Job Number: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

### Survey Control

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- Includes existing control points on survey plan.
- Includes control point file/coordinates for instrument.
- Coordinate reference system and scale factor provided.
- Methods for establishment of new survey control included.

### Site Access

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- Site access point-of-contact provided.
- Site access instructions provided. (Operating Hours/Keys/Gate Codes...)
- Special instructions provided for restricted access right-of-way or railroads (if applicable).
- Special instructions provided for work in hazard areas (if applicable).

### Topographic Survey Requirements

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- Topo survey plan exhibit with mapping limits provided.
- Contour interval and spot grid interval provided.
- Included instructions on cross-sections (interval and end points) if needed.
- Included instructions on surface utility (and/or utility mark) ties.
- Included instructions on manhole and catch basin dips.
- Included instructions on building/structure survey requirements.
- Topo plan exhibit shows requirements for survey of off-site features.